



Admissions Policy for academic year 2017/18

Date Ratified	Review Date
February 2017	February 2018

Revision History

Date of Revision	Summary of Changes	Approved	Approved

Mossley CE Primary



Mossley Primary school is an Academy and the Governing Body is the admissions authority. The admissions policy has been designed to comply with the School Admissions Code 2012 and all relevant legislation, including that on infant class sizes and equal opportunities.

1) **Admissions to the Reception Year**

Subject to the criteria set out below, children will be admitted in the September following their fourth birthday. The academy has an agreed admission number (the published admission number or PAN) of 60 pupils for entry in reception. The academy will accordingly admit up to 60 pupils.

Places will be allocated by the Governing Body on the basis of applications received through the Cheshire East admissions system. This allows parents/guardians to apply for entry to any Cheshire East primary school by means of the Cheshire East Primary School Common Application Form available in the “Applying for school places” document published by Cheshire East Council (CEC) and on-line via the CEC website.

The school will offer places on a full time basis from the start of the Autumn Term.

2) **“In-Year” Admissions**

In-year admissions will be handled by the academy.

Oversubscription Criteria for all types of admissions.

Once children with statements of special educational need naming Mossley Primary School have been admitted then places are allocated in accordance with the order of the following oversubscription rules:

1. **“Looked after children” and children who were previously “looked after”.** A “looked after child” is a child who is in the care of a local authority or being provided with accommodation by a local authority (as defined in section 22 of the Children Act 1989) at the time of making the application to school. Children previously “looked after” are children who were looked after as defined above, but immediately after being “looked after” became subject to an adoption , residence, or special guardianship order. An adoption order is an order under section 46 of the Adoption and Children act 2002
2. **Siblings.** Pupils with brothers or sisters step-brothers or step-sisters, foster brother or sisters, half-brother or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school (in years reception through to year 5) and expected to continue at the school in the following school year (i.e. at the time of admission)
3. **Children of staff at the school.** Priority will be given to children of full-time members of staff who have been employed at the school for two or more years (at the time of application) and for new staff employed to fill a difficult to recruit position.
4. **Children resident within the designated catchment area of the school.** Children will be classed within this criterion if they and their parents/carers are



resident within the area served by the school. (catchment as referred to on Cheshire East Council website)

5. **Pupils living nearest to the school.** Measured using an Ordnance Survey address –point system which measures straight line distances in miles from the address point of the place of residence to the address point of the school.

An admissions panel including two governors not employed by the academy will apply the oversubscription criteria.

Right of Appeal:

In the event of an unsuccessful application, parents have the right to an independent appeals panel against non-admission. Appeal forms can be requested from the academy. Where an in year application and subsequent appeal are unsuccessful the Admissions Authority will not consider a repeat application within the same academic year unless there has been a relevant and significant change of circumstances relating to the application, or a place has become available in school.

Tie-breaker:

Where we have to choose between two or more children in the same category as each other, then the nearer to the school the child lives when measured using an Ordnance Survey address –point system which measures straight line distances in miles from the address point of the place of residence to the address point of the school.

Definitive tie-breaker:

In the event of there still being a tie, there will be a random ballot using an electronic random number generator.

The academy will hold a waiting list until 31st December and parents will be contacted if a place becomes available.

Applications from outside of catchment are welcomed and catchment shall only be used in the event of oversubscription.

Further information can be found in the “Applying for school places” document produced by Cheshire East.

Consulted on December 2015 - January 2016

Passed by governors February 2016